



ANO School Participation Agreement

Aspiring Scholars is a 501(c)3 organization associated with the Catholic Community Foundation and is approved by the State of Louisiana as a school tuition organization (STO). Aspiring Scholars offers families in need the option for their children to experience the high-quality academic and spiritual opportunities provided by Louisiana Catholic schools. To become a participating school, please complete, sign, and return to Aspiring Scholars. In addition to this form, you must attach your school's current tuition and fee schedule with your completed application.

School Name: _____ Today's Date: _____

Principal: _____

Mailing Address: _____

School Website: _____

Grades Served: _____ Site Code: _____

Current Enrollment: _____ Maximum Enrollment: _____

Scholarship Administrator/Primary Contact: _____

Email: _____ Phone: (_____) _____ - _____

By signing this agreement, I certify that all the information is correct to the best of my knowledge. I have read, understand and will comply with the policies and procedures for administering the Aspiring Scholars program for students enrolled in my school with an Aspiring Scholars scholarship (see attached). I also agree to follow the rules and policies set forth in R.S.47:6301 and Bulletin 134, as amended. I understand that failure to abide by the Tuition Donation Credit (TDC) program policies and procedures may result in loss of payment or loss of eligibility as a participating school in the Aspiring Scholars program.

Head Administrator (print): _____

Signature: _____

Email: _____

Scholarship Admin (print): _____

Signature: _____

Email: _____

**This document must be signed by the school's head administrator AND by the school representative responsible for handling the administrative requirements for enrolled students receiving an Aspiring Scholars Scholarship (if other than the school's head administrator).*



Aspiring Scholars Participating Schools Policies and Procedures

- Participating schools will allow Aspiring Scholars to list their school on our website (www.aspiringscholarsla.org) as an official Aspiring Scholars participating school.
- Participating Schools agree to follow the rules and procedures put forth in R.S.47:6301 and Bulletin134, as amended.
- Participating schools will not combine an Aspiring Scholars scholarship with another LDE scholarship program. Aspiring Scholars mails quarterly payments to the participating school on the student's behalf. Prior to each payment, schools must verify enrollment. Award checks are made payable to the parents and they must restrictively endorse the check over to the school.
- By law, Aspiring Scholars pays the school only for the full quarters that the student is enrolled. If the student leaves for any reason, the scholarship follows the student and the scholarship amount will be prorated. Aspiring requires that the school provide notice within five (5) business days of a student's withdrawal.
- Participating Schools agree to provide Aspiring Scholars the following information regarding participating students at least annually, as applicable: course/year end grades, standardized testing scores, official transcripts, behavior records, and attendance records. All submitted documentation will remain confidential and is for research purposes only. Any information obtained will be used for aggregate reporting purposes.

Louisiana Law Requirements for TDC Participating Schools

Schools are solely responsible for reading, understanding and following the rules and procedures set forth in R.S.47:6301 and Bulletin134, as amended. Please visit www.louisianabelieves.com for the law in its entirety. Schools participating in the Tuition Donation Credit Program are required by Louisiana Law to meet the following requirements:

- Qualified Schools must conduct criminal background checks on employees in compliance with La. R.S.17:15
- Qualified Schools must annually administer the state math and English/Language Arts (ELA) and any relevant End of Course tests to students who receive funding through the TDC program.
- Qualified Schools shall annually provide Aspiring with their current tuition and fees document. The tuition and fees reported for TDC students may not be higher than these published fees.
- Qualified Schools must abide by the Enrollment of Scholarship Receipts guidelines as set forth in Bulletin 134,
- Chapter 11.
- Qualified Schools (that have been in business less than five years) that receive more than \$50,000 in scholarship donations from a school tuition organization (STO) shall demonstrate its financial viability by filing, prior to the start of a school year, a surety bond payable to the STO in an amount equal to the aggregate amount of donations expected to be received during the school year.

All completed documentation must be returned via email to:

Aspiring Scholars
info@aspiringscholarsla.org
&
Alma Cartagena
acartagena@ccfnola.org